

VISA SERVICES CANADA®

Freedom to Travel, Personalized®



Visa Services Canada, Inc.
275 Slater Street, Suite #900
Ottawa, ON, K1P 5H9, CANADA
Phone: 613-231-7054

Toll-free phone: 866-378-1229
www.VisaServicesCanada.ca
info@visaservicescanada.ca

APPLICANTS: full legal names

1.	
2.	
3.	
4.	
5.	

Travel Agency stamp / business card.
Your business card.
- optional -

Home Address	Business address	
Street Address	Apartment #	
City	Province	
Postal Code	Country (if not Canada)	
Phone	Office Phone	
Cell Phone	Fax	
Email		

Visa Countries (in order of arrival)	Visa type tourist / business / etc	Entry-Exit 1 / 2 / multi	Service level regular / fast	Date of entry & exit (dd / mmm / yyyy)

SHIPPING OPTIONS

- Personal pick-up in Ottawa
- Canadian shipping \$28.
- Cdn10:30am shipping \$40
- Foreign shipping (cost+)

Payment: call to arrange payment by money order or bank draft

- Visa
- Mastercard
- M.O. / draft

Cardholder

Credit card #

Expiry date **CCV #**

Signature & date (authorizing credit card charge and terms of service)

SIGN HERE

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of a shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. Cash, bank drafts, credit cards and money orders are subject to a 2.5% bank charge. I understand this liability statement.

Internal Use Only	SHIPPING <input type="text"/>	Date sent by VSC	<input type="text"/>
Tracking # <input type="text"/>	<input type="text"/>	Date received by client	<input type="text"/>

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

VISA APPLICATION FEES FOR ALGERIA

*** Visa fees and times are subject to change by embassies without notice ***

BUSINESS VISA - TOURIST VISA

Single Entry Visa: \$75
Multiple Entry Visa: \$150

Processing: 15 working days

SERVICE CHARGE (per person per visa) \$75.
(Service charge for accompanying children under 16 years of age is \$50. total)

SHIPPING in Canada \$30. (at cost+ to abroad)

TOTAL COST TO YOU (Visa(s) + Service(s) + Shipping) \$_____

SPECIFIC VISA REQUIREMENTS FOR ALGERIA

BUSINESS VISA

- passport, valid for 6 months at least,
- three (3) copies of fully completed and signed visa application form,
- three (3) identical recent passport-style photographs,
- a note from the company you work for, stating the purpose of your visit,
- evidence of invitation from your sponsor (institution or company) in Algeria,
- the Additional information form concerning the company's professional activity.

TOURIST VISA

- passport, valid for 6 months at least,
- three (03) copies of fully completed and duly signed Visa application form,
- three (3) identical recent passport-style photographs,
- an invitation or a certified "Accommodation Certificate ", including the name of the person inviting you, their relationship to you and the address where you will be staying during your visit to Algeria. The person inviting you must have their signature authenticated at their "commune of residence",
- or, when applicable, a confirmation letter from an Algerian hotel, stating your reservation for the whole period of your visit.

الجمهورية الجزائرية الديمقراطية الشعبية
PEOPLE'S DEMOCRATIC REPUBLIC OF ALGERIA

Embassy of Algeria Ottawa

طلب تأشيرة

نوع التأشيرة
Visa type

VISA APPLICATION

اللقب Family name	الاسم Given name		
الإسم قبل الزواج Maiden name	إسم آخر Other name		
تاريخ و مكان الميلاد Date and place of birth	في at	البلد Country	
أب Father's name	والد Mother's name		
الوضعية العائلية (*) Marital status(*)	أعزب Single	متزوج Married	مطلق Divorced
الجنسية الحالية Nationality	أرمل Widow (er)	ذكر الجنس Sex(*) M	أنثى F
العنوان الشخصي Home address	الجنسية الأصلية Nationality of birth		

Please
glue your photo
here

HUSBAND - WIFE (must be filled) الزوج	
اللقب Family name	الاسم Given name
تاريخ و مكان الميلاد Date and place of birth	البلد Country
	الجنسية Nationality

خاص بالإدارة
For official use
only

الأطفال Children	لا يملأ إلا في حالة سفر الأولاد Not to be filled only if they travel with you
الاسم و اللقب Family name – Given name	مكان الميلاد Place of birth
تاريخ الميلاد Date of birth	الجنسية Nationality

رقم الطلب
Application Number

تاريخ الإيداع
Received on

نوع وثيقة السفر Type of travel document	جواز سفر عادي Ordinary Passport	وثيقة أخرى (توضيح) other document (please be specific)
رقم number	الصادر issued on	ينتهي في Expire on
	by	dd / MM / yyyy

عدد مرات الدخول المرخصة
Nbr of authorised entries

مدة الإقامة
Duration of journey

تأشيرة مطلوبة للدخول (*) Number of entries (*)	مرة واحدة 1 entry	مرتين 2 entries	عدة مرات multiple entries	من from	dd/ MM/yyyy	إلى to	dd/MM/yyyy
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الضريبة المستحقة
Fees

المهنة occupation	المستخدم name of the company
العنوان المهني address of the compagny	

تاريخ صدور التأشيرة
Issued on

الوجهة النهائية Final destination	IN CASE OF TRANSIT
هل لديك تأشيرة دخول لهذا البلد (*) Do you have a visa for this country (*)	نعم yes
لا no	
العنوان أثناء الإقامة Address during your journey	
غرض الإقامة Purpose of journey	
مدة الإقامة Duration of journey	30 days
	90 days
	Others (be specific)
	آخر

التاريخ المحدد للاستعمال
Expiry date :

رئيس المركز
(الإمضاء و الختم)
Officer
(Signature and stamp)

هل سبق لكم الإقامة بالجزائر Have you been to Algeria before?	نعم yes	لا no
كم how many times?	في أي تاريخ When ?	مدة الإقامة Duration of stay

ألتزم بمغادرة الإقليم بعد انقضاء أجل التأشيرة التي ستمنح لي و بعدم قبول أي عمل مأجور أو غير مأجور خلال إقامتي، و بعدم الإقامة بصفة عفائية

I undertake to leave the Algerian territory at the expiration of the visa which would be granted to me, and to refuse any employment being paid or not, during my journey and to not establish me there

هام تملئ جميع الخانات بحروف واضحة، في حالة خطئ أو عدم ملئ بعض الخانات لن يرد عن طلبكم

IMPORTANT : Please print in block letters. INCORRECT INFORMATION WILL RESULT IN REFUSAL OF VISA APPLICATION.

(*) put the Cross in the category corresponding to your answer.

(*)ضع علامة × في الجواب المختار

التاريخ، و أمضاء المعني(صاحب الطلب)
DATE AND APPLICANT'S SIGNATURE

**EMBASSY OF ALGERIA
OTTAWA**

**ADDITIONNAL INFORMATION
FOR BUSINESS VISA APPLICATION**

1- COMPANY IDENTIFICATION

Corporate name :	
Address :	
Phone :	
Fax :	
Email :	
Head Corporate :	
Name :	
Title :	
Nature of business :	
Principal contract or subcontracting	
Beginning of activities in Algeria	
End envisaged of the activities in Algeria	

2- BRANCH IN ALGERIA

Corporate name:	
Address :	
Phone / Fax :	
Email :	
Head of the branch in Algeria	
Name :	
Title :	

3- ALGERIAN PARTNER (WHEN APPLICABLE)

Algerian partner information :	
Name :	
Address :	
Phone / Fax :	
Email :	
Head of the Company	
Name :	
Title :	

VISA APPLICANT FULL NAME :

DATE:



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I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



Witness _____



OFFICE COPY



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Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



Witness _____



EMBASSY COPY