

# VISA SERVICES CANADA®

*Freedom to Travel, Personalized®*



Visa Services Canada, Inc.  
 275 Slater Street, Suite #900  
 Ottawa, ON, K1P 5H9, CANADA  
 Phone: 613-231-7054  
 Fax: 613-231-7886  
 Toll-free phone: 866-378-1229  
 www.VisaServicesCanada.ca  
 info@visaservicescanada.ca

**APPLICANTS: full legal names**

1.	
2.	
3.	
4.	
5.	

**Travel Agency stamp / business card.**  
**Your business card.**  
**- optional -**

Home Address	Business address		Apartment #	
Street Address			Province	
City				
Postal Code		Country (if not Canada)		
Phone		Office Phone		
Cell Phone		Fax		
Email				

Visa Countries (in order of arrival)	Visa type tourist / business / etc	Entry-Exit 1 / 2 / multi	Service level regular / fast	Date of entry & exit (dd / mmm / yyyy)

**SHIPPING OPTIONS**

- Personal pick-up in Ottawa
- Canadian shipping \$28.
- Cdn10:30am shipping \$40
- Foreign shipping (cost+)

**Payment: call to arrange payment by money order or bank draft**

Visa	<b>Cardholder</b>			
Mastercard	<b>Credit card #</b>			
M.O. / draft	<b>Expiry date</b>		<b>CCV #</b>	

Signature & date (authorizing credit card charge and terms of service)

**SIGN HERE**

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of a shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. Cash, bank drafts, credit cards and money orders are subject to a 2.5% bank charge. I understand this liability statement.

<b>Internal Use Only</b>	SHIPPING		Date sent by VSC	
Tracking #			Date received by client	

# VISA SERVICES CANADA

[WWW.VISASERVICESCANADA.CA](http://WWW.VISASERVICESCANADA.CA)

## VISA APPLICATION FEES FOR BOSNIA

\*\*\* Visa fees and times are subject to change by embassies without notice \*\*\*

### **BUSINESS VISA - TOURIST VISA**

Single Entry Visa                 \$50

Multiple Entry Visa               \$85

Processing: 8 working days

**SERVICE CHARGE** (per person per visa)                                 \$75.  
(Service charge for accompanying children under 16 years of age is \$50. total)

**SHIPPING** in Canada               \$30.   (at cost+ to abroad)

**TOTAL COST TO YOU** (Visa(s) + Service(s) + Shipping) \$\_\_\_\_\_

## SPECIFIC VISA REQUIREMENTS FOR BOSNIA

PASSPORT, valid for   6   months.

Passport Photo                   1  

Invitation, Business             1  

Return Air Ticket                 1  

VISA APPLICATION Form         1  

Business Letter                   1  

Invitation, Tourist                1  

Bank Statements                  1  

### **BUSINESS VISA**

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- one (1) recent passport-style photograph,
- Landed Immigrant document, if applicable,
- a letter from the company you work for, stating the purpose of your visit,
- a letter of invitation from a domestic or foreign legal person (registered in BiH) from Bosnia and Herzegovina, certified by competent bodies (Organizational Unit of the Ministry of Security of BiH, i.e. local office of the Ministry of Internal Affairs and Chamber of Commerce and Industry). The invitation should contain details of the invitee, including the passport number as well as a declaration that the inviter is going to provide accommodation and board, and cover all medical expenses, as well as all other potential expenses that may arise during invitee's stay in BiH.

### **TOURIST VISA**

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- one (1) recent passport-style photograph,
- a return air ticket or an itinerary from your travel agent,
- proof of accommodation,
- proof of sufficient funds for the entire duration of your stay,
- a letter or document of invitation,
- or, when applicable, a confirmation letter from an authorized travel agency, stating your reservation for the whole period of your visit.

Obrazac/Tiskanica popunite čitko  
 Образац попуните читко  
 Use capital letters

Obrazac 1/Tiskanica 1/Образац 1/Form 1

Za tačnost/točnost podataka odgovara podnosilac/podnositelj zahtjeva  
 За тачност података одговара подносилац захтјева  
 I certify that the information provided here is correct

Primljeno/Запримљено/Примљено		
Број/Број	Takse/Pristojbe/Таксе	Prilog/Прилог

Naziv organa kojem se zahtjev podnosi  
 Назив органа којем се захтјев подноси  
 Issuing authority

**ZAHTEJEV ZA IZDAVANJE VIZE**  
**ЗАХТЈЕВ ЗА ИЗДАВАЊЕ ВИЗЕ**  
**REQUEST FOR ISSUANCE OF VISA**

1.	Prezime (za udate i djevojacko) Презиме ( за удате и дјевојачко ) Surname ( and maiden name where applicable )	
2.	Ime Име Given Name (s)	
3.	Dan, mjesec i godina rođenja Дан, мјесец и година рођења Date of birth	
4.	Mjesto i država rođenja Мјесто и држава рођења Place and country of birth	
5.	Pol Пол <input type="checkbox"/> Male <input type="checkbox"/> Female Sex	Državljanstvo Држављанство Nationality
6.	Putna isprava (vrsta, broj, datum i mjesto izdavanja, organ izdavanja ) Путна исправа (врста, број, датум и мјесто издавања, орган издавања) Passport (type, number, date and place of issuance, issuing authority)	
7.	Datum isteka putne isprave Датум истека путне исправе Expiry date of passport	
8.	Adresa u inostranstvu/inozemstvu Адреса у иностранству Address abroad	
9.	Zanimanje Занимање Occupation	
10.	Datum/nadnevak i mjesto ulaska u Bosnu i Hercegovinu Датум и мјесто уласка у Босну и Херцеговину Date and place of entry in Bosnia and Herzegovina	
11.	Tip vize Тип визе Type of visa	
12.	Vrijeme boravka _____ dana Вријеме боравка _____ дана Duration of stay _____ days	Broj ulazaka Број улазака Number of entries
13.	U koje svrhe У које сврхе Purpose of entry	
15.	Ime osobe-preduzeća koje poziva / naziv hotela ili privremena adresa Име особе-предузећа које позива / назив хотела или привремена адреса Name of person or host company / name of hotel or temporary address	Ime Име Name
	Adresa Адреса Address	Telefon Телефон Telephone
16.	Sa istom putnom ispravom putuju i: Са истом путном исправом путују и: Persons included in same travel document	
	Prezime i ime Презиме и име Surname and given name(s)	Srodstvo Сродство Relationship
		Datum/nadnevak rođenja Датум рођења Date of birth
17.	Uz zahtjev prilažem : Уз захтјев прилажем : Attachments :	
	U _____ U _____ Place, date	( Potpis podnosioca /podnositelja zahtjeva ) ( Потпис подносиоца захтјева ) ( Applicant's signature )

**Popunjava službena osoba organa / tijela kojem je zahtjev podnesen**  
**Попуњава службена особа органа којем је захтјев поднесен**

Kako je zahtjev riješen  
Како је захтјев ријешен

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Broj izdate vize  
Број издате визе

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Datum izdavanja  
Датум издавања

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( Potpis službene osobe )  
( Потпис службене особе )



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613-231-7054

I, \_\_\_\_\_, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of \_\_\_\_\_ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year \_\_\_\_\_,  
in the city of \_\_\_\_\_ in the province of \_\_\_\_\_, in Canada.

Signature \_\_\_\_\_



Witness \_\_\_\_\_



**OFFICE COPY**



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Signature \_\_\_\_\_



Witness \_\_\_\_\_



**EMBASSY COPY**