

Ph. 1-613-231-7054  
Ph. 1-866-378-1229  
fax 1-613-231-7886  
www.VisaServicesCanada.ca

# VISA SERVICES CANADA®

Suite 900  
275 Slater Street  
Ottawa, ON, K1P 5H9

\*\*\* ON-SCREEN FILLABLE FORM \*\*\*

**FULL LEGAL NAME OF APPLICANTS:** as in the passport

Travel Agency stamp/card - Optional-

A. \_\_\_\_\_  
B. \_\_\_\_\_  
C. \_\_\_\_\_  
D. \_\_\_\_\_

**FULL MAILING ADDRESS:** for the return your passport by secure shipment (or attach a business card)

Street: \_\_\_\_\_ Apartment #: \_\_\_\_\_  
City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Office phone: \_\_\_\_\_ ext: \_\_\_\_\_  
Cell & Fax: \_\_\_\_\_ email: \_\_\_\_\_

**VISA COUNTRIES:** list the countries for which you need visas

Countries in order of arrival	Visa type business / tourism / etc.	Entry 1 / 2 / Multi	Service level regular / fast	Date of Entry & Exit of the visa country
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

## SHIPPING OPTIONS

- Personal pick-up in Ottawa   
Canadian shipping \$30.   
Cdn 10 a.m. shipping \$40.   
Foreign Shipping (cost+)

**COSTS:** Visa cost per passport, plus the service charge per passport, plus the single shipment cost, minus any discounts, gives the estimated total cost of the complete service.

**Call to arrange payment by money order or certified cheque.**

**Visa price + service + shipping = total cost**

(Please leave this area blank)

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of the shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. I understand this liability statement, (signed),

Signature: \_\_\_\_\_  Date: \_\_\_\_\_

**PAYMENT OPTIONS** Money Order  Certified Cheque  Visa Card  MasterCard

I (name on credit card - must be a visa applicant) \_\_\_\_\_  
authorize *Visa Services Canada* to make a charge on my credit card solely for the payment of embassy fees, handling and processing fees charged by VSC, and courier fees as applicable. Credit card use will incur a 3% charge.

AUTH #

Credit card number: \_\_\_\_\_

Expiration date (mm/yyyy): \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_  Date: \_\_\_\_\_

# VISA SERVICES CANADA

[WWW.VISASERVICESCANADA.CA](http://WWW.VISASERVICESCANADA.CA)

## VISA APPLICATION FEES FOR CYPRUS

\*\*\* Visa fees and times are subject to change by embassies without notice \*\*\*

### **BUSINESS VISA**

Short Stay Double Entry Visa (Category C), valid for stays up to ninety (90) days	£6
Multiple Entry Visa (Category C), valid for one to five (1-5) years	£20

### **TOURIST VISA**

Short Stay Double Entry Visa (Category C), valid for stays up to ninety (90) days	£6
Multiple Entry Visa (Category C), valid for one to five (1-5) years	£20

Regular: 15 working days

**SERVICE CHARGE** (per person per visa) \$125.  
(Service charge for accompanying children under 16 years of age is \$100. total)

**OVERNIGHT SHIPPING** in Canada \$30.

**TOTAL COST TO YOU** (Visa(s) + Service(s) + Courier) \$\_\_\_\_\_

# VISA SERVICES CANADA

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## SPECIFIC VISA REQUIREMENTS FOR CYPRUS

PASSPORT, valid for	<u>  6  </u> months.	VISA APPLICATION Form	<u>  1  </u>
Passport Photo(s)	<u>  2  </u>	Bank Statement(s)	<u>  x  </u>
Invitation, Business	<u>  x  </u>	Onward Air Ticket	<u>  x  </u>
Return Air Ticket	<u>  x  </u> (or)		

### **BUSINESS VISA**

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form, notarized by a Notary Public,
- two (2) recent passport-style photographs, at least one notarized by a Notary Public,
- proof of Canadian immigration status, with a visa for Canada which must be valid for at least six months beyond the period of intended stay in Cyprus,
- provisional Booking or Itinerary of travel arrangements, including a return or onward air ticket,
- prior hotel reservation faxed by the hotel manager (proof of deposit is sufficient)
- if visiting for business, an official letter of invitation from a Cyprus company must be presented,
- letter from the applicant explaining the reasons for visiting Cyprus,
- recent bank statement.
- recent (less than one month old) official letter from employer addressed to the Cyprus Consulate with proof of wages or salary. If self employed, a letter from the solicitor, the accountant of the bank manager of the applicant. If student, an original letter from the school or University addressed to the Cyprus Consulate confirming status and attendance and duration of the course.
- visa for final destination has to be obtained if needed.
- proof of an all-risk medical insurance policy (of at least €30 000 coverage) covering the whole duration of the stay,
- the previous passport or a letter of confirmation stating that the previous passport has been rendered invalid in accordance with the home government's regulations

## **TOURIST VISA**

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form, notarized by a Notary Public,
- two (2) recent passport-style photographs, at least one notarized by a Notary Public,
- proof of Canadian immigration status, with a visa for Canada which must be valid for at least six months beyond the period of intended stay in Cyprus,
- provisional Booking or Itinerary of travel arrangements, including a return or onward air ticket,
- prior hotel reservation faxed by the hotel manager (proof of deposit is sufficient)
- if visiting friends, a letter of invitation from the friends with their address, phone number and occupation in Cyprus,
- a certified assumption of responsibility form must be submitted.
  - (see below for Assumption of Responsibility Form)
  - original proof of income of host sponsor for at least the last three months,
  - photocopy of sponsor's passport/citizenship or residence permit,
  - copy of sponsor's tenancy agreement or excerpt from the land register,
- letter from the applicant explaining the reasons for visiting Cyprus,
- recent bank statement.
- recent (less than one month old) official letter from employer addressed to the Cyprus Consulate with proof of wages or salary. If self employed, a letter from the solicitor, the accountant of the bank manager of the applicant. If student, an original letter from the school or University addressed to the Cyprus Consulate confirming status and attendance and duration of the course.
- visa for final destination has to be obtained if needed.
- proof of an all-risk medical insurance policy (of at least €30 000. coverage) covering the whole duration of the stay,
- in the case of minors applying for visa, the parents or guardians of the child have to give their consent in writing, and this must be notarized.
- the previous passport or a letter of confirmation stating that the previous passport has been rendered invalid in accordance with the home government's regulations

Photo

Stamp Embassy or  
Consulate

## Application for Visa

This application form is free

1. Surname(s) (family name(s))			<p style="text-align: center;"><b>FOR EMBASSY/ CONSULATE USE ONLY</b></p> <p><b>Date application:</b></p>  <p><b>File handled by:</b></p> <input type="checkbox"/> Valid passport <input type="checkbox"/> Financial means <p><b>Valid until</b></p>  <input type="checkbox"/> Invitation <input type="checkbox"/> Means of transport <input type="checkbox"/> Health insurance <input type="checkbox"/> Other :														
2. Father's name																	
3. First names (given names)																	
4. Date of birth		5. Place and country of birth															
6. Current nationality		7. Original nationality (nationality at birth)															
8. Number of passport		9. Issued by		10. Date of issue													
11. Current occupation		12. Employer's address and telephone number															
13. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		14. Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Other															
15. Spouse's name and surname	16. Spouse's date / place of birth	17. Spouse's nationality															
<b>18. Children</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%; border-bottom: 1px solid black;">Surname</th> <th style="width: 40%; border-bottom: 1px solid black;">Name</th> <th style="width: 30%; border-bottom: 1px solid black;">Date of birth</th> </tr> </thead> <tbody> <tr><td style="border-bottom: 1px solid black;">1.</td><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;">2.</td><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;">3.</td><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;">4.</td><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> </tbody> </table>				Surname	Name	Date of birth	1.			2.			3.			4.	
Surname	Name	Date of birth															
1.																	
2.																	
3.																	
4.																	
19. Type of visa <input type="checkbox"/> Individual  <input type="checkbox"/> Collective	20. Type of Visa : <input type="checkbox"/> Airport transit <input type="checkbox"/> Transit <input type="checkbox"/> Short stay <input type="checkbox"/> Long stay		21. Number of entries requested <input type="checkbox"/> Single entry <input type="checkbox"/> Two entries <input type="checkbox"/> Multiple entries														
22. Other visas for Cyprus / Schengen States		23. Purpose of travel															
24. Date of arrival		25. Date of departure															
26. Persons for recommendation during the stay / Address and telephone																	
27. Means of support during your stay <input type="checkbox"/> Cash <input type="checkbox"/> Travellers' cheques <input type="checkbox"/> Credit cards <input type="checkbox"/> Hosted guest  <input type="checkbox"/> Prepaid tourist package <input type="checkbox"/> Other (specify)																	
28. Present address and telephone number																	
29. Place and date		30. Signature															

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613-231-7054

I, \_\_\_\_\_, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of \_\_\_\_\_ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year \_\_\_\_\_,  
in the city of \_\_\_\_\_ in the province of \_\_\_\_\_, in Canada.

Signature \_\_\_\_\_

SIGN HERE

Witness \_\_\_\_\_

WITNESS

OFFICE COPY

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WITNESS

EMBASSY COPY