

# VISA SERVICES CANADA®

*Freedom to Travel, Personalized®*



Visa Services Canada, Inc.  
275 Slater Street, Suite #900  
Ottawa, ON, K1P 5H9, CANADA  
Phone: 613-231-7054

Toll-free phone: 866-378-1229  
www.VisaServicesCanada.ca  
info@visaservicescanada.ca

**APPLICANTS: full legal names**

|    |  |
|----|--|
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |

**Travel Agency stamp / business card.**  
**Your business card.**  
**- optional -**

|                |                  |                         |             |  |
|----------------|------------------|-------------------------|-------------|--|
| Home Address   | Business address |                         | Apartment # |  |
| Street Address |                  |                         | Province    |  |
| City           |                  |                         |             |  |
| Postal Code    |                  | Country (if not Canada) |             |  |
| Phone          |                  | Office Phone            |             |  |
| Cell Phone     |                  | Fax                     |             |  |
| Email          |                  |                         |             |  |

| Visa Countries<br>(in order of arrival) | Visa type<br>tourist / business / etc | Entry-Exit<br>1 / 2 / multi | Service level<br>regular / fast | Date of entry & exit<br>(dd / mmm / yyyy) |
|---|---------------------------------------|-----------------------------|---------------------------------|---|
|   |                                       |                             |                                 |   |
|   |                                       |                             |                                 |   |
|   |                                       |                             |                                 |   |
|   |                                       |                             |                                 |   |
|   |                                       |                             |                                 |   |

**SHIPPING OPTIONS**

- Personal pick-up in Ottawa
- Canadian shipping \$28.
- Cdn10:30am shipping \$40
- Foreign shipping (cost+)

**Payment: call to arrange payment by money order or bank draft**

- Visa
- Mastercard
- M.O. / draft

**Cardholder**

**Credit card #**

**Expiry date**   **CCV #**

Signature & date (authorizing credit card charge and terms of service)

SIGN HERE

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of a shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. Cash, bank drafts, credit cards and money orders are subject to a 2.5% bank charge. I understand this liability statement.

|                                 |                               |                         |                      |
|---------------------------------|-------------------------------|-------------------------|----------------------|
| <b>Internal Use Only</b>        | SHIPPING <input type="text"/> | Date sent by VSC        | <input type="text"/> |
| Tracking # <input type="text"/> | <input type="text"/>          | Date received by client | <input type="text"/> |

# **VISA SERVICES CANADA**

[WWW.VISASERVICESCANADA.CA](http://WWW.VISASERVICESCANADA.CA)

## **VISA APPLICATION FEES FOR DJIBOUTI**

\*\*\* Visa fees and times are subject to change by embassies without notice \*\*\*

**BUSINESS VISA - TOURIST VISA - TRANSIT VISA** US\$65  
Processing: 7 working days

**SERVICE CHARGE** (per person per visa) \$150.  
(Service charge for accompanying children under 16 years of age is \$100. total)

## **SPECIFIC VISA REQUIREMENTS FOR DJIBOUTI**

### **BUSINESS VISA**

- passport, valid for 6 months at least,
- two (2) fully completed and signed visa application forms,
- two (2) recent passport-style photographs,
- a letter from the company you work for, addressed to the Embassy of Djibouti, stating the purpose of your visit, duration and dates of visit, persons and companies to be contacted, and giving a guarantee of financial responsibility and return to Canada,
- return air ticket or itinerary from your travel agent.

### **TOURIST VISA**

- passport, valid for 6 months at least,
- two (2) fully completed and signed visa application forms,
- two (2) recent passport-style photographs,
- return air ticket or itinerary from your travel agent.

### **TRANSIT VISA**

- passport, valid for 6 months at least,
- two (2) fully completed and signed visa application forms,
- two (2) recent passport-style photographs,
- an onward air ticket or itinerary from your travel agent.



|   |   |
|---|---|
| <b>12. DATE(S) OF EARLIER VISIT TO DJIBOUTI</b>   |   |
| <b>13. PURPOSE OF TRIP:</b><br>DIPLOMATIC <input type="checkbox"/> OFFICIAL <input type="checkbox"/> BUSINESS <input type="checkbox"/> TOURIST <input type="checkbox"/> TRANSIT <input type="checkbox"/> OTHER <input type="checkbox"/> |   |
| <b>14. DURATION OF STAY:</b><br><b>FROM</b> (DATE/ MONTH/YEAR) <b>TO</b> (DATE/ MONTH/YEAR)   | <b>15. VISA REQUESTED FOR;</b><br>SINGLE ENTRY <input type="checkbox"/> DOUBLE ENTRY <input type="checkbox"/> MULTIPLE ENTRY <input type="checkbox"/> |
| <b>16. MEANS OF SUPPORT DURING YOUR STAY IN DJIBOUTI</b><br>(CASH/ TRAVELLER'S CHECK/ CREDIT CARDS ETC.)  | <b>17. SPONSER OR HOST IN DJIBOUTI</b> (NAME/ ADDRESS/ TEL.)  |

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

| FOR OFFICIAL USE ONLY/ RESERVE A L'ADMINISTRATION  |                                       |                |
|--|---------------------------------------|----------------|
| DATE DE DÉLIVRANCE   | NATURE DU VISA                        | NUMÉRO DU VISA |
| DURÉE DU VISA  | VALIDITÉ DU VISA<br>DU _____ AU _____ |                |
| NOMBRE D'ENTRÉE(S)<br>SIMPLE <input type="radio"/> DOUBLE <input type="radio"/> MULTIPLE <input type="radio"/> | AVIS OU DÉCISION DES AUTORITÉS        |                |

**VISA REQUIREMENTS FOR ALL VISA APPLICANTS**

- A passport or travel document valid for at least 6 months
- 2 visa application forms duly completed (front & back)
- 2 recent passport size color photographs
- A copy of a roundtrip ticket or the itinerary
- For diplomatic and official visa an official letter is required
- For business visa a company letter is required
  
- Yellow Fever Vaccination is required if traveling from an infected area.

Applications of potential visitors to Djibouti not residing in the United States and Canada must be accompanied by a note of request from their respective Embassies or Missions.

Visa extension is possible in Djibouti on a case by case basis.



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613-231-7054

I, \_\_\_\_\_, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of \_\_\_\_\_ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year \_\_\_\_\_,  
in the city of \_\_\_\_\_ in the province of \_\_\_\_\_, in Canada.

Signature \_\_\_\_\_



Witness \_\_\_\_\_



**OFFICE COPY**



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Witness \_\_\_\_\_



**EMBASSY COPY**