PH. 1-613-231-7054
PH. 1-866-378-1229
FAX 1-613-231-7886
www.VisaServicesCanada.ca

# VISA SERVICES CANADA

SUITE 900
275 SLATER ST.
OTTAWA, ON
K1P 5H9

Fillable Form:

Travel agency stamp & address

(optional)

**FULL LEGAL NAME OF APPLICANTS:** (as in your passport)

1. _____
2. _____
3. _____
4. _____

**FULL MAILING ADDRESS:** (so we can return your passport by courier)

Street: _____ Apartment #:_____

City: _____ Prov: _____ Postal Code:_____

Home Phone: _____ Office phone: _____ext:_____

Fax: _____ email: _____

**VISA COUNTRIES:** (list the countries for which you need a visa)

| | Country | Visa type (business / tourism / etc.) | Entry (1 / 2 / 3+ ) | Service level (regular / now) | Price (see next page) |
|---|---|---|---|---|---|
| 1. | PORTUGAL | | | | $ |
| 2. | | | | | $ |
| 3. | | | | | $ |
| 4. | | | | | $ |

**COURIER OPTIONS**

Personal pick-up in Ottawa ☐
Canada courier $30. ☐
Courier to USA at cost ☐

COSTS: Add the visa cost per passport listed on page two, plus the service charge per passport on page two, plus the single courier cost at left, to calculate the estimated total cost of the complete service.

**Visa price + service + courier = total cost**

Terms: By using the services of *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or the USA for the purpose of acquiring a visa. By using the services of VSC you are accepting in w hole the following terms and conditions and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of the courier. VSC is not liable for any stolen or lost passport, and has no liability for late delivery of passports and visas. I understand this liability statement, (signed),

SIGN HERE

Signature:_____ Date: _____

**PAYMENT** *Visa Card* ☐ *MasterCard* ☐

I (print full name as on credit card) _____
authorize *Visa Services Canada* to make a charge on my credit card solely for the payment of embassy fees, handling and processing fees changed by VSC, and courier fees as applicable. Changes in embassy fees may necessitate higher billing.

Credit card number: _____ _____ _____ _____

Expiration date (mm/yyyy): _____ / _____

Signature: _____ Date: _____

SIGN HERE

# VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

## VISA APPLICATION FEES FOR PORTUGAL

*** Visa fees and times are subject to change by embassies without notice ***

**BUSINESS VISA**

Business Visa
Regular: 7 working days $ *Please contact us for fees*

**TOURIST VISA**

Tourist Visa
Regular: 7 working days $ *Please contact us for fees*

**SERVICE CHARGE** (per person per visa) $75.
(Service charge for accompanying children under 16 years of age is $50. total)

**OVERNIGHT COURIER** in Canada $30. ($40. to USA)

**TOTAL COST TO YOU** (Visa(s) + Service(s) + Courier) $_____

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WWW.VISASERVICESCANADA.CA

## VISA APPLICATION REQUIREMENTS

| | | | |
|---|---|---|---|
| PASSPORT, valid for __6__ months. | | VISA APPLICATION Form(s) | __1_ |
| Passport Photo(s) | __2__ | Accommodations | __x__ |
| Return Air Ticket | __x__ (or) | Onward Air Ticket | __x__ |
| Business Letter | __x__ | Health Insurance | __x__ |
| Bank Statement(s) | __x__ | Police Clearance Certificate | __x__ |

## SPECIFIC VISA REQUIREMENTS FOR PORTUGAL

**BUSINESS VISA**

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- two (2) recent passport-style colour photographs,
- Landed Immigrant status document, if applicable,
- return or onward air ticket or itinerary from travel agent,
- medical insurance valid for Portugal,
- medical certificate of good health,
- police clearance certificate,
- proof of accommodation,
- proof of financial support for entire duration of stay,
- a letter from the company you work for, stating the purpose of your visit.

**TOURIST VISA**

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- two (2) recent passport-style colour photographs,
- Landed Immigrant status document, if applicable,
- return or onward air or cruise ticket or itinerary from travel agent,
- medical insurance valid for Portugal,
- proof of accommodation,
- proof of financial support for entire duration of stay.

# VISA SERVICES CANADA

Suite 900 - 275 Slater St.
Ottawa, ON, K1P 5H9, CANADA
WWW.VISASERVICESCANADA.CA
613-231-7054

I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of PORTUGAL _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature_____ SIGN HERE

Witness _____ WITNESS

OFFICE COPY

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Ottawa, ON, K1P 5H9, CANADA
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in the city of _____ in the province of _____, in Canada.

Signature_____ SIGN HERE

Witness _____ WITNESS


EMBASSY COPY