Ph. 1-613-231-7054
Ph. 1-866-378-1229
fax 1-613-231-7886
www.VisaServicesCanada.ca

VISA SERVICES CANADA®

Suite 900
275 Slater Street
Ottawa, ON, K1P 5H9

*** ON-SCREEN FILLABLE FORM ***

FULL LEGAL NAME OF APPLICANTS: as in the passport

Travel Agency stamp/card - Optional-

A._____
B._____
C._____
D._____

FULL MAILING ADDRESS: for the return your passport by secure shipment (or attach a business card)

Street: _____ Apartment #:_____
City: _____ Prov: _____ Postal Code:_____
Home Phone: _____ Office phone: _____ ext:_____
Cell & Fax: _____ email: _____

VISA COUNTRIES: list the countries for which you need visas

Countries in order of arrival	Visa type business / tourism / etc.	Entry 1 / 2 / Multi	Service level regular / fast	Date of Entry & Exit of the visa country
1. TRINIDAD & TOBAGO			regular	
2.				
3.				
4.				

SHIPPING OPTIONS

Personal pick-up in Ottawa ☐
Canadian shipping $30. ☐
Cdn 10 a.m. shipping $40. ☐
Foreign Shipping (cost+) ☐

COSTS: Visa cost per passport, plus the service charge per passport, plus the single shipment cost, minus any discounts, gives the estimated total cost of the complete service.

Call to arrange payment by money order or certified cheque.

Visa price + service + shipping = total cost

(Please leave this area blank)

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of the shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. I understand this liability statement, (signed),

Signature:_____ SIGN HERE Date: _____

PAYMENT OPTIONS *Money Order* ☐ *Certified Cheque* ☐ *Visa Card* ☐ *MasterCard* ☐

I (name on credit card - must be a visa applicant) _____
authorize *Visa Services Canada* to make a charge on my credit card solely for the payment of embassy fees, handling and processing fees changed by VSC, and courier fees as applicable. Credit card use will incur a 3% charge.

AUTH #

Credit card number: _____ _____ _____ _____
Expiration date (mm/yyyy): _____ / _____

Signature: _____ SIGN HERE Date: _____

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

VISA APPLICATION FEES FOR TRINIDAD & TOBAGO

*** Visa fees and times are subject to change by embassies without notice ***

BUSINESS VISA - TOURIST VISA

Regular Business or Tourist Visa for Canadians;	Processing: 5 working days	$10
Listed Country Business or Tourist Visa;	Processing: 25 working days	$30

SERVICE CHARGE (per person per visa) $75.
(Service charge for accompanying children under 16 years of age is $50. total)

SHIPPING in Canada $30. (at cost+ to abroad)

TOTAL COST TO YOU (Visa(s) + Service(s) + Shipping) $_____

SPECIFIC VISA REQUIREMENTS FOR TRINIDAD & TOBAGO

PASSPORT, valid for __6__ months.		VISA APPLICATION Form	__1__
Passport Photo(s)	__1__	Return Air Ticket	__1__
Employment Letter	__1__	Business Letter	__1__

BUSINESS VISA
- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- one (1) recent passport-style photograph,
- proof of Canadian residence, e.g. copy of landed immigrant status, employment authorization document or student visa,
- itinerary from travel agent,
- a letter from your company, stating the purpose of your visit, work to be done, and guaranteeing your return to Canada.

TOURIST VISA
- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- one (1) recent passport-style photograph,
- proof of Canadian residence, e.g. copy of landed immigrant status, employment authorization document or student visa,
- a return air ticket or an itinerary from your travel agent,
- a letter from your current employer certifying your employment.

Please attach

1 Passport Size

Photo

Republic of Trinidad and Tobago
Ottawa,

(for official use only)

Date received: _____

Date of issue: _____

Visa No.: _____

Receipt No.: _____

VISA APPLICATION FORM

Print all answers

1. Given name(s) (Mr./Mrs./Ms.): _____ _____
First **Middle**

Number of Children Accompanying _____

2. Family name: _____ **Maiden name:** _____

3. Present Country of Residence: _____ **Citizenship at Birth:** _____

4. Do you hold citizenship of more than one country? **Yes** □ **No** □

If yes, please indicate which countries: _____

5. Date of Birth: _____/_____/_____
Day **Month** **Year**

Place of Birth: _____ _____
City **Country**

6. Profession/Occupation: _____ **Annual Income:** _____

Name and Address of Firm/Organization: _____

7. Passport No. □ _____ **Date of Issue:** _____ **Valid Until:**_____

Travel Document □ _____ **Place of Issue:** _____ **Issuing Authority:** _____

8. Have you ever been deported from Trinidad and Tobago (if yes, give details): _____

9. Period for which visa is required:

From: _____ **To:** _____

Type of Visa required:

□**Tourist** □**Business** □**Diplomatic** □**Transit**

Purpose of Visit:

_____

10. Expected date of arrival in Trinidad and Tobago:

_____

Port of landing in Trinidad and Tobago:

_____

11. a) Present address:
No. _____ **Street** _____ **City** _____

Province _____ **Postal Code** _____

Tel: ( ) _____ _____

Email: _____

b) Address in Trinidad:
No. _____ **Street** _____ **City** _____

Province _____ **Postal Code** _____

Tel: ( ) _____ _____

Email: _____

12. a) Have you ever applied for a visa before? **Yes** ☐ **No** ☐

If yes, give dates _____

b) Has permission to visit or extended stay in Trinidad and Tobago been refused? **Yes** ☐ **No** ☐

If yes, when _____

c) Has application for grant of visa been submitted to any other Trinidad & Tobago Visa issuing authority? **Yes** ☐ **No** ☐

If so, when _____

13. Give two (2) references in Trinidad to whom you are well known:

Name:_____

Address:_____

Tel:_____

Occupation:_____

Relationship:_____

Name:_____

Address:_____

Tel:_____

Occupation:_____

Relationship:_____

14. By what means is your visit sponsored: ☐ **Self** ☐ **Company** ☐ **Family and Friends in Trinidad and Tobago**

15. If accompanied by children, state names, ages and places of birth:

_____

DECLARATION

I understand that failure to disclose to the issuing authority or to an Immigration Officer any change of circumstances between the date of this application and my arrival in Trinidad and Tobago may invalidate this visa. I declare that the information given in this application is correct to the best of my knowledge and belief.

Signature …….. …… **Date** ……..

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613-231-7054

I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of TRINIDAD & TOBAGO _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature_____ SIGN HERE

Witness _____ WITNESS

OFFICE COPY

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in the city of _____ in the province of _____, in Canada.

Signature_____ SIGN HERE

Witness _____ WITNESS

EMBASSY COPY